

This list is provided by the South Carolina State Historic Preservation Office (SHPO) for use by those seeking professional assistance in historic preservation and cultural resources management.

This list is not a recommendation for the selection and hiring of a professional, rather it is merely a statement that individuals and individuals with firms meet certain criteria. These criteria, known as the Secretary of the Interior's "[Professional Qualification Standards](#)", are found in federal regulations at 36 CFR 61. They set forth standards for categories of professionals including archaeology, architectural history, historic architecture, and history.

Who is on the list?

The SHPO evaluates the qualifications of firms and individuals who request to be on the Project Professionals Lists using the "[Standards](#)". Only individuals or firms with individuals who document qualifications in one or more of the Standards in archaeology, architectural history, historic architecture, and history are included. Additions or corrections to this list will be made every six months.

This list is not comprehensive. Other people and firms may meet the Standards and/or be equally qualified for a particular job, position or project.

To be considered for inclusion on the Project Professionals List, please be sure you meet the [Professional Qualification Standards](#) listed below, complete [this information form](#), **and** provide a current resume and list of relevant projects including a brief description of each project, location, date, and project contact (for references).

What information does the list include?

- Contact information
- The category or categories in which the firm or individual meets the Professional Qualification Standards.
- Other professions available in-house. These are self-reported and credentials are not verified by the SHPO.
- [Services](#) offered by the individual and firm. The SHPO does not in any way guarantee the quality of any products and services.

Please note that only professions and services provided in-house are listed. However, many of the firms and individuals listed here also provide additional services through standing relationships with other professionals.

How do I select a consultant?

The SHPO cannot recommend the services of an individual or firm. It does maintain a file on each entry in this list that includes a resume(s) and list of projects. Files are available for inspection during normal business hours. The SHPO recommends that you contact several consultants and check their references before making your selection. Below are some questions you can ask that will help ensure the quality of your consultant's work.

Questions to Ask the Consultant

What is his or her area of expertise? How many full-time employees does the company retain? How many years of experience does each of these employees have? How long have they been with the company? What is their area of expertise? How many projects similar to yours have they completed in the last year in South Carolina? Provide references for the last three contracts in South Carolina.

Questions to Ask References

Were you satisfied with the work that was performed? Were the deadlines met? Did the consultant complete the project within the proposed budget or were there substantial cost overruns? Were these additional costs justified? Were there any problems? If so, what were the causes?

Questions to Ask the SHPO

Are you aware of similar projects that the professional has worked on in South Carolina during the last three years? Has the State Historic Preservation Office reviewed any of these projects? What were the names of the most recent projects reviewed by the State Historic Preservation Office?

For further information, see the SHPO tip sheet on selecting a consultant for cultural resource surveys -- [Preservation Hotline #9: Complying with State and Federal Regulations Selecting a Consultant for Cultural Resources Surveys and Evaluations.](#)

Inclusion in this list is not an indication that an individual or firm is qualified for a specific job, position or project. Being on this list should not be a prerequisite to apply for any specific job, position or project. Meeting the "[Professional Qualification Standards](#)" should not be the sole historic preservation-related selection criteria for any specific job, position or project.

If you have any questions about this list please contact the SHPO at 803-896-6183.

PROFESSIONAL QUALIFICATION STANDARDS

The following requirements are those used by the National Park Service, and have been previously published in the Code of Federal Regulations, 36 CFR Part 61. The qualifications define minimum education and experience required performing identification, evaluation, registration, and treatment activities. In some cases, additional areas or levels of expertise may be needed, depending on the complexity of the task and the nature of the historic properties involved. In the following definitions, a year of full-time professional experience need not consist of a continuous year of full-time work but may be made up of discontinuous periods of full-time or part-time work adding up to the equivalent of a year of full-time experience.

HISTORY

The minimum professional qualifications in history are a graduate degree in history or closely related field; or a bachelor's degree in history or closely related field plus one of the following:

1. At least two years of full-time experience in research, writing, teaching, interpretation, or other demonstrable professional activity with an academic institution, historic organization or agency, museum, or other professional institution; or
2. Substantial contribution through research and publication to the body of scholarly knowledge in the field of history.

ARCHAEOLOGY

The minimum professional qualifications in archaeology are a graduate degree in archaeology, anthropology, or closely related field plus:

1. At least one year of full-time professional experience or equivalent specialized training in archaeological research, administration or management;
2. At least four months of supervised field and analytic experience in general North American archaeology; and
3. Demonstrated ability to carry research to completion.

In addition to these minimum qualifications, a professional in prehistoric archaeology shall have at least one year of full-time professional experience at a supervisory level in the study of archaeological resources of the prehistoric period. A professional in historic archaeology shall have at least one year of full-time professional experience at a supervisory level in the study of archaeological resources of the historic period.

ARCHITECTURAL HISTORY

The minimum professional qualifications in architectural history are a graduate degree in architectural history, art history, historic preservation, or closely related field, with course work in American architectural history; or a bachelor's degree in architectural history, art history, historic preservation or closely related field plus one of the following:

1. At least two years of full-time experience in research, writing, or teaching in American architectural history or restoration architecture with an academic institution, historical organization or agency, museum, or other professional institution; or
2. Substantial contribution through research and publication to the body of scholarly knowledge in the field of American architectural history.

HISTORIC ARCHITECTURE

The minimum professional qualifications in historic architecture are a professional degree in architecture or a State license to practice architecture, plus one of the following:

1. At least one year of graduate study in architectural preservation, American architectural history, preservation planning, or closely related field; or

2. At least one year of full-time professional experience on historic preservation projects.

Such graduate study or experience shall include detailed investigations of historic structures, preparation of historic structures research reports, and preparation of plans and specifications for preservation projects.